



ARCHDIOCESE
of MILWAUKEE

HOSPITALITY *is our joy*

PARISH AMBASSADORS	BEGINNING HOSPITALITY	DEVELOPING HOSPITALITY	SUSTAINING HOSPITALITY
<p>Spiritual & Physical Environment:</p> <p><i>Welcoming and hospitality is seen throughout all aspects of parish life.</i></p>	<ul style="list-style-type: none"> <input type="checkbox"/> Welcoming atmosphere is present when contact is made with support staff (all parish staff is friendly, helpful). <input type="checkbox"/> Buildings are well maintained, handicap accessible, with clear signage and well lit, safe walkways and stairs. 	<ul style="list-style-type: none"> <input type="checkbox"/> Welcoming presence exists throughout our parish at Sunday Masses, events, and meetings. <input type="checkbox"/> It is easy for people to become involved in parish ministries. <input type="checkbox"/> Gift of prayer is valued and held up as a focal point in our parish community. <input type="checkbox"/> Messages shared throughout the parish are seen through the lens of abundance 'God has given us all the gifts we need to thrive'. 	<ul style="list-style-type: none"> <input type="checkbox"/> Pastor and Parish Leadership encourage and challenge parishioners to live an intentional spiritual life. <input type="checkbox"/> Systematic plan is in place for spiritual growth which encourages parishioners to live an intentional spiritual life.
<p>Parish Worship:</p> <p><i>Liturgy as the Source (which gives life to our parish vision) and Summit (celebrates who we are becoming as a parish community).</i></p>	<ul style="list-style-type: none"> <input type="checkbox"/> Sunday Mass creates an atmosphere of welcoming and inclusiveness for parishioners and guests. <input type="checkbox"/> Music is varied, diverse and reflects the culture of our parish. <input type="checkbox"/> Homilies break open the Scriptures and challenge us to live our baptismal call. 	<ul style="list-style-type: none"> <input type="checkbox"/> Many parishioners participate in liturgical ministries. <input type="checkbox"/> Stewardship reflections and prayer are used within liturgy. 	<ul style="list-style-type: none"> <input type="checkbox"/> Participation in our Sunday Masses from those in the pew is overflowing. <input type="checkbox"/> Stewardship Commission works collaboratively with the Liturgy Committee.
<p>Steward Formation and Education:</p> <p><i>Provide education and structure to help others succeed in recognizing and sharing their gifts</i></p>	<ul style="list-style-type: none"> <input type="checkbox"/> Stewardship Committee is a standing commission of Parish Council. <input type="checkbox"/> Stewardship commission has an action plan on paper to implement. 	<ul style="list-style-type: none"> <input type="checkbox"/> Stewardship formation opportunities exist for parish council members, parish/school staff, all parish committees and entire parish community. <input type="checkbox"/> Stewardship education is woven into Sacramental Preparation (i.e. baptism, 1st Eucharist, RCIA, Marriage). <input type="checkbox"/> Cooperative relationship exists between Christian Formation & School Religion curriculum in the area of Stewardship Education. 	<ul style="list-style-type: none"> <input type="checkbox"/> Concept of Stewardship as a call to Discipleship is central to the vision of the parish council. <input type="checkbox"/> Parish has a paid staff member dedicated to all things stewardship.

PARISH AMBASSADORS	BEGINNING HOSPITALITY	DEVELOPING HOSPITALITY	SUSTAINING HOSPITALITY
<p>Parish Communication:</p> <p><i>Ensure communication vehicles are in place to educate the community and support the vision of Stewardship as a way of life.</i></p>	<ul style="list-style-type: none"> <input type="checkbox"/> Materials for the New Parishioner Welcome Packet are attractive, informing and inviting. <input type="checkbox"/> Census information and financial database is kept up-to-date and accurate. <input type="checkbox"/> Parish models Stewardship through outreach (financially and volunteer) to the broader community. <input type="checkbox"/> Parish publishes an <u>Annual Financial/ Operations Report</u>. 	<ul style="list-style-type: none"> <input type="checkbox"/> Bulletin/newsletters/monthly contribution letters contain stewardship language (discipleship, gratitude, generosity, sharing of gifts). <input type="checkbox"/> Parish publishes an <u>Annual Pastoral Report</u>. <input type="checkbox"/> Public thank you and signs of appreciation are part of the culture of the parish. <input type="checkbox"/> Personal thank you are a natural follow-up to those sharing their gifts. <input type="checkbox"/> Ministries share their mission and work with the parish community consistently throughout the year. <input type="checkbox"/> Lay witness training takes place. 	<ul style="list-style-type: none"> <input type="checkbox"/> Lay witness messages come from a sense of appreciation and gratitude for the blessings received from God. <input type="checkbox"/> Personal witness is an ongoing component of our Liturgy. <input type="checkbox"/> Clear communication channels are present among Committees. <input type="checkbox"/> Personal stories of Stewardship are visible in parish settings (bulletin boards, publications). <input type="checkbox"/> All aspects of parish life promote an attitude of appreciation for all gifts offered in support of the parish.
<p>Time & Talent:</p> <p><i>Comprehensive and informative opportunities for all parishioners to freely share their giftedness.</i></p>	<ul style="list-style-type: none"> <input type="checkbox"/> Ministry guide is available and includes: contacts, ministry descriptions, time commitment, term, opportunities for children & youth. <input type="checkbox"/> Personal invitations are a way the parish asks others to become involved. <input type="checkbox"/> Parishioners are contacted in a timely manner when they offer to become involved. <input type="checkbox"/> Ministry Fair is held as a celebration of all ministries. <input type="checkbox"/> Multiple opportunities exist to become involved throughout the year. 	<ul style="list-style-type: none"> <input type="checkbox"/> Names of those who sign-up are kept in database. <input type="checkbox"/> Sign-up forms for sharing gifts time/talent are available for each member of household (adults/children/youth). <input type="checkbox"/> Opportunities exist for parishioners to suggest new ministries and activities. 	<ul style="list-style-type: none"> <input type="checkbox"/> Gift discernment is a part of the time/talent process. <input type="checkbox"/> Committee/Ministry members are given proper formation and training along with job descriptions.
<p>Financial Stewardship:</p> <p><i>Opportunities for the parish to share comprehensive financial information with the parish, and opportunities for parishioners to freely share their financial resources.</i></p>	<ul style="list-style-type: none"> <input type="checkbox"/> Annual Financial Commitment Campaign is part of the annual Stewardship Plan. <input type="checkbox"/> Parishioners routinely receive contribution updates. 	<ul style="list-style-type: none"> <input type="checkbox"/> Follow-up to Commitment Campaign includes timely thank you, reports, bulletin updates, strategy for those who have not responded. <input type="checkbox"/> Financial commitment materials include: personalized letter, contribution guide, commitment card, return envelope, supporting brochure. <input type="checkbox"/> Giving options are offered: Electronic Fund Transfer (EFT), monthly, weekly, quarterly. 	<ul style="list-style-type: none"> <input type="checkbox"/> Parishioners are invited to make an intentional and prayerful decision about financial support of their parish. <input type="checkbox"/> All financial communications are created through the lens of Stewardship (Stewardship language, gratitude). <input type="checkbox"/> Stewardship Commission and Finance Council work cooperatively in area of Financial Stewardship. <input type="checkbox"/> Planned Giving is part of the Financial Stewardship Plan.