

LITURGY PLANNING GUIDE

(414) 769-3349 • [oremus@archmil.org](mailto:oremus@archmil.org)

**Confirmations with an Auxiliary Bishop**

Dear Friends,

The materials contained in this packet have been designed to assist parish catechetical, liturgical and youth ministers of the Archdiocese of Milwaukee in the preparation for and celebration of the Sacrament of Confirmation. Although we belong to one Church, each parish in the Archdiocese is unique – made up of individuals with distinctive gifts and unique challenges. These resources are meant to be a working guide, not a manual of rules or requirements. It is my hope that each parish’s Confirmation Team, working with their pastor *and* the Candidates for Confirmation, will prepare a liturgy for Confirmation based on these suggestions that best suits the needs of your parish community.

I stand ready to serve you at every step along the way! It is my prayer that all of our parishes will enjoy truly Spirit-filled celebrations of Confirmation, which bring about renewal and refreshment to the entire parish. My heart and hands are here for you to assist as needed. Be assured of my prayers!

Sincerely in Christ,

Kim Mandelkow

Director, Office for Worship

**Practical Suggestions for Preparing a Confirmation Liturgy**

**Full, Conscious, Active…Teenagers!**

The goal of “full, conscious, and active participation” in the liturgy is central to us as Roman Catholics. Experience teaches us that the most vibrant participation comes from meeting the assembly where they are and from taking into account the specific characteristics of the group that has gathered. The following suggestions may help to increase and deepen liturgical participation and understanding within your Confirmation preparation programs. The efforts made at this critical time in young peoples’ lives last a lifetime.

1. **Prepare early.** Select readings, music and Mass texts for the Confirmation liturgy early in the process.
2. **Involve the Candidates for Confirmation in the preparation process.** To encourage a high degree of engagement in the liturgy, include as many representatives in the preparation process as possible. That might be catechists, music ministers, pastor/associate pastor, and most of all, the candidates for confirmation. While the final decisions regarding texts and music remain the responsibility of the parish liturgy personnel, it is done with input and feedback from the youth themselves. This offers a great opportunity for catechesis on the Order of Mass, the elements of the Rite of Confirmation, and liturgically appropriate music.
3. **Use familiar music.** Select music that the parish and youth already know and can sing well. Even songs that are assumed to be familiar should be taught and repeatedly used with the youth throughout the year. Perhaps one new song may be appropriate at Confirmation, but it should be taught and repeated for months prior to the liturgy at both Sunday celebrations and during catechetical sessions with the candidates for confirmation.
4. **Keep in mind your guests.** Because of the large number of guests and visitors that will attend this liturgy, consider using a familiar set of Eucharistic Acclamations (e.g. Holy, Mystery of Faith, Amen, and Lamb of God) rather than a new setting. New music can be effectively used as a prelude, postlude, or perhaps at the Preparation of the Gifts.
5. **Use the music and liturgical texts throughout the time of preparation.** Provide opportunities for all candidates, catechists, and parents to become familiar with the readings and music over a period of time. Be creative in finding different ways to include elements of the music and scriptures as part of each gathering – large and small – of candidates and parents. Use the prayers of the liturgy itself – Opening Prayer, Prayer over the Gifts, Prayer after Communion – at gatherings and catechetical sessions.
6. **Model good liturgical participation.** The way the entire assembly prays – parents, priests, deacons, and catechists included – makes a terrific difference in the lives of young people. Liturgical catechesis and experience is the primary form of catechesis in our lives of faith; it follows that liturgical participants are the best catechists. Young people are watching you and they can tell when you are not being authentic.

**Preparing for Confirmation with an Auxiliary Bishop**

**Letters of Intent**

Letters of intent should be written to the Auxiliary Bishop and mailed directly in one packet to him **at least 30 days** prior to the date of Confirmation. **Mail it to:** The Archdiocese of Milwaukee, 3501 S. Lake Drive, PO Box 070912, Milwaukee, WI 53207-0912. Please do not fold the letters nor place them in individual envelopes. Letters of intent might include:

* The Candidate’s desire to be confirmed.
* The name of the saint the Candidate has chosen should be mentioned along with a reason for the selection of that particular saint.
* A statement or two about their growth of faith: past, present, future.
* A description of their service endeavors and the effect of these on their life.
* How they see themselves participating in the Mission of the Church as adults.
* Respecting the possibility of a confidential communication**, the candidate letters should be read by someone on the parish staff** to confirm that the letter requests the sacrament and the person is acting freely.
* It is preferred that the letters be computer generated on standard paper, and limited to approximately 750 words.

**Liturgy Planning Guide and Participation Aids**

The Liturgy Planning Guide, included in this packet, is due to the Director of the Office for Worship, by email to [oremus@archmil.org](mailto:oremus@archmil.org), **no later than** **30 days** prior to the liturgy itself. This allows time for review and to make corrections, if needed. It may be helpful to check out any additional resources that the Office for Worship has online to assist you in the planning and preparation process.

**NOTE:** During the “peak” Confirmation season (Lent & Easter), it may take a few days for the Office of Worship staff to process, review and approve your Liturgy Planning Guide. Please make every effort to meet these deadlines.

A draft of the participation aid for the people is due to the Office for Worship by email to [oremus@archmil.org](mailto:oremus@archmil.org) **30 days** prior to printing.

* Be sure to include all copyright permissions and reprint license numbers. The Director of the Office for Worship specifically checks for proper copyright license numbers.
* Texts that are not needed for the assembly’s participation are not to be printed in the participation aid. This includes things like the presider’s prayers, the Renewal of Baptismal Promises, etc.
* Readings may be included in the participation aid if they are proclaimed in a language other than English or for those with hearing impairments.

**Vesting Room**

A separate vesting room is not needed for the Auxiliary Bishop. If a wireless microphone is to be used, it should be laid out in the vesting room with a fresh battery. If the sacristy is very small and there are many concelebrants, the parish should consider a separate vesting room near the place where the opening procession begins.

**Vestments**

The Auxiliary Bishop will bring his own vestments. If your parish has special vestments, please specify this on the liturgy planning form. If there is a question about the proper color, consult the Office for Worship.

**Mass Is to Start on Time**

Music rehearsals, preludes, and announcements must be finished before Mass. Likewise, the procession of candidates and sponsors is to be completed before Mass begins. Outdoor Masses are discouraged because of the unpredictability of things like insects and weather.

**Photography**

Any photographs taken during the Rite of Confirmation are to be done at a distance, without flash, and in an inconspicuous manner. This includes any professional photographer. The Auxiliary Bishop is willing to pose for an individual photo with each newly confirmed and sponsor immediately after the recessional music. This will take place in the sanctuary with the MC giving directions on how to line up for photos. This should be announced at the end of Mass. If there is to be a group picture, the leaders must have an efficient way to get all of the newly confirmed posed on a set of steps.

**Other Details and Arrangements**

During his visit, the Auxiliary Bishop will inspect the sacramental registers of your parish and any additional parishes involved in this liturgy (cf. Canon 535, §4). Please plan accordingly so that all participating parishes can present their sacramental registers for the Auxiliary Bishop’s review.

If any dinner arrangements are made, the invitation must be cleared with the Auxiliary Bishop’s calendar. Contact Nancy Kerns, Executive Assistant for the Auxiliary Bishops, at (414) 769-3594 or [kernsn@archmil.org](mailto:kernsn@archmil.org) to make those arrangements. If a dinner or reception is scheduled prior to the liturgy, it should be scheduled as close to the celebration as possible while still respecting the Eucharistic fast.

Questions sometimes arise about an offering to the Auxiliary Bishop. Questions regarding a stipend should be made to Nancy Kerns at either [kernsn@archmil.org](mailto:kernsn@archmil.org) or 414-769-3594. A separate stipend to the MC is appreciated.

**After the Liturgy**

Recording the Confirmation in the sacramental register is extremely important. To simplify this process, the Auxiliary Bishop has authorized recording all those confirmed at these celebrations under the name of the Auxiliary Bishop who is the celebrant. The parish is reminded to send notifications of Confirmation to the church of baptism.

**The Choice of Mass and Texts**

**Date**

When preparing for your parish celebration of Confirmation, the first decision to be made is whether to use the Mass of the Dayor the Ritual Mass for the Conferral of Confirmation. Refer to the *Ordo* when making this decision to ensure a Ritual Mass is permitted for your assigned date. The document *Preparing Liturgies for Confirmation*, prepared by the Office for Worship, will help you to understand how to read the *Ordo*. This document is located on the Office for Worship website, or by clicking on this link:

<https://www.archmil.org/ArchMil/Resources/OFW/OFW-Resources/PreparingLiturgiesforConfirmation>

**Readings and Prayers**

In accord with the *General Instruction of the Roman Missal* and the *General Norms for the Liturgical Year and Calendar*, the readings and texts for the Mass are selected based on when the liturgy will be celebrated. **If your parish Confirmation is on any of the following days, the readings and texts for the Mass of the Day must be used.**

**Sundays of Advent, Lent, Easter**

**Solemnities of the Lord** (e.g. Sacred Heart of Jesus)

**Solemnities of Our Lady** (e.g. Annunciation)

**Solemnities the Saints** (e.g. St. Joseph, Sts. Peter and Paul)

**Holy Days of Obligation** (e.g. All Saints, Immaculate Conception, Assumption)

**Days within the Octave of Easter** (Monday through Saturday after Easter Sunday)

**On all Sundays,** the Auxiliary Bishops expect to use the readings of the day

If your Confirmation takes place on a Sunday of Advent or Lent, you would not sing a Gloria because the Gloria is omitted during these seasons.

On all other days of the liturgical year, the readings and texts for the *Ritual Mass for the Conferral of Confirmation* are permitted. These readings are found in Volume IV of the Lectionary for Mass, numbers 764-768. A [complete set of readings for the Ritual Mass](https://www.archmil.org/ArchMil/Resources/OFW/OFW-Resources/READINGSFORTHERITEOFCONFIRMATION.pdf) is located on the Office for Worship website. When opting to celebrate the Ritual Mass, the Gloria is sung.

Celebrating the Rite of Confirmation within a Mass of the Day is always permitted. If celebrating the Mass of the Day, the Opening Prayer, Prayer Over the Gifts, and Prayer after Communion come from the Mass of the Day. Likewise, you must adhere to the rubrics for the prescribed for that day. For example, if opting to celebrate the Mass for Saturday of the Third Week of Easter, you would not sing a Gloria because the Gloria is omitted on weekdays of the liturgical year.

**Duties and Ministries in the Mass**

**Ministers**

When preparing a Confirmation liturgy, the candidates’ role in the liturgy is always a question. It is important to keep in mind that being part of the assembly is a very important role and essential to the integrity of the liturgy. Additionally, Candidates for Confirmation have enough to think about in the role of the Candidate that they should not serve in any other capacity at this Mass.

*Concelebrating Clergy*

The Auxiliary Bishop encourages concelebration. For the sake of planners, concelebrating priests should give advance notice of their desire to do so.

*Readers* and *Extraordinary Ministers of Holy Communion*

Liturgical ministers should be individuals who regularly serve in this capacity for the community.

*Ordinary Ministers of Holy Communion*

Those who are vested and present in the sanctuary (i.e. priests, deacons) must first be utilized in this role before *Extraordinary Ministers*.

*Servers*

The Auxiliary Bishop will need three (3) altar servers, whoshould be mature, familiar with and adept at their normal responsibilities, and have a good sense of how to carry out their function with proper decorum. The Master of Ceremonies (MC) will instruct them on special responsibilities with regard to serving for Mass when a Bishop presides so they need not be rehearsed in assisting with the miter and crosier.

*A Master of Ceremonies* always travels with the Auxiliary Bishop unless another arrangement has been made in advance.

**NOTE:** Once your liturgy planning guide is approved, you will receive the name and contact information of the Master of Ceremonies for your liturgy. He will then follow up with your parish sometime within the week prior to the Confirmation to answer any questions that may have arisen.

**A Word About Music…**

When sitting down to plan music for the Confirmation liturgy, use the Sunday liturgy as a guide. Musical settings and acclamations that your parish uses for Sunday Mass is a great starting point!

Be mindful that any music used during the Mass does not extend beyond the ritual action that it accompanies, e.g. Entrance Procession, the Preparation of the Gifts, the procession to receive Holy Communion.

If you opt for a Sprinkling Rite, every effort should be made to use a separate song with text that reflects a baptismal theme for the Sprinkling Rite. Singing the Gloria during the Sprinkling Rite maysave time; however, these are two separate liturgical elements and the text of the Gloria has little to do with the Sprinkling Rite.

Music during the anointing is permitted. It is recommended that the music not begin under after several Candidates have been confirmed, so that all can hear the words of the Sacrament. Also, care should be taken that it not be so loud that it is difficult for the Auxiliary Bishop to hear and speak during the Rite of Confirmation. You may want to think of this music as similar to the style and volume of music you would use for the Communion Procession.

Any music used during the Preparation of the Gifts is to end when the Auxiliary Bishop is washing his hands. It might be better to use instrumental music, rather than music with a text, since it is more easily adjusted to accompany these rites.

Immediately after the distribution of Holy Communion is completed, there is to be a brief silent pause. The Prayer after Communion is then prayed. No thanksgiving hymn or musical meditation is to take place after the distribution of Holy Communion.

**Ritual Practices**

**Introductory Rites**

*Procession*

Candidates may ritually process to their places for the liturgy; however, this must be done prior to the Opening Procession of ministers and *before* the Opening Hymn. Candidates should know how to reverence the Blessed Sacrament in the tabernacle (if present in the sanctuary) or the altar before moving towards their seats. Once the Candidates are in place, they will be expected to participate in the Entrance Song.

*Order of Procession*

* Cross-bearer
* Servers (candles optional)
* Lector with the Book of the Gospel, **if there is no deacon**
* Deacon with the Book of the Gospel
* Concelebrating Clergy
* Master of Ceremonies
* Auxiliary Bishop

*Processional items*

Cross, candles and Gospel Book are the normal items carried in the Entrance Procession. If any additional festive items, like processional banners, are carried forward, they are to be set down in such a way as to not make the sanctuary appear cluttered.

*Penitential Act or Sprinkling Rite*

A Penitential Act or Sprinkling Rite is be used. If the Sprinkling Rite is used, the Penitential Act is omitted. If using the third form (*Invocations & Kyrie, eleison/Lord, have mercy…*), please submit the text with the liturgy planning guide.

*Gloria*

When the Gloria is prescribed by the rubrics, it is to be sung; the Auxiliary Bishop will not intone it.

The Gloria is appointed for a *Ritual Mass for the Conferral of Confirmation.* When opting to use the readings and Mass texts of the day, the Gloria is sung if it is prescribed by the rubrics. E.g. Mass for Tuesday of the 5th Week of Easter does not prescribe a Gloria. Please refer to the *Ordo* when making this decision.

**Liturgy of the Word**

*The Word of God*

The readings are to be proclaimed from the Lectionary or the Book of the Gospels, not a typed sheet. Be sure to mark the books accordingly so the lector can find the reading with ease.

*Responsorial Psalm*

The Responsorial Psalm is to be a psalm, not another hymn or reading, and verses should be moderated and not protracted.

*Gospel*

If a deacon is present, he is to proclaim the Gospel. If no deacon is present, a concelebrant should proclaim the Gospel. The deacon or priest who is proclaiming the Gospel is to receive a blessing from the bishop before approaching the ambo. Following the proclamation of the Gospel, the Gospel Book is presented to the Auxiliary Bishop for him to reverence it with a kiss. Neither the deacon nor priest reverences the Gospel Book with a kiss.

**Rite of Confirmation**

*Presentation of the Candidates*

All individual names should be called as the Candidates are presented. They should stand as their name is called and be seated as the next name is called so that there is only one Candidate standing at a time. Candidates do not make any response other than standing up.

*Baptismal Promises*

Candidates should be familiar with this ritual text and prepared to answer ‘I do’ in a strong, audible voice at the appropriate time.

*The Laying on of Hands*

Concelebrating priests join in making this ritual gesture. Deacons do not participate in the laying on of hands. If there are less than 20 Candidates, they may come forward for the Auxiliary Bishop and concelebrants to lay hands on them individually. If there are more than 20, laying on of hands will be done as a group with the Candidates remaining in their pews.

*Anointing*

The anointing with Chrism most often takes place at the edge of the sanctuary, and the Auxiliary Bishop prefers to stand while administering the Sacrament. Candidates are to approach in a single line, with their sponsor standing to their left. Candidates and Sponsors are to line-up, rather than waiting in the pew for their turn. It is helpful for the flow of movement to stand close to the Candidate-Sponsor pair immediately in from of them. This also prevents unnecessary delays in the ritual. Additionally, when approaching the Auxiliary Bishop, the Candidate-Sponsor pair should step as close to the him as possible.

Candidates are to have nothing in their hands (worship aids, hymnals, etc.) or in their mouths (gum, candy, etc.) as they approach the Auxiliary Bishop to be confirmed.

*Assisting Ministers*

An assisting minister stands to the right of the Auxiliary Bishop holding the Chrism. Another assisting minister stands on the left of the Auxiliary Bishop displaying and collecting the name cards.

*Name Cards*

The Auxiliary Bishop expects the use of cards for identifying and keeping track of Candidates. The may be index cards, each with the following information on them:

* The baptismal (given) name of the Candidates at the top of the card. Below it, the Confirmation name should appear in a much larger and bolder print so that the Confirmation name can be easily distinguished from the given name.
* As the Candidate approaches the Auxiliary Bishop, the name card is displayed to the Auxiliary Bishop by a person standing to his left. Cards are then collected by this person.

*Sponsors*

The Sponsor stands slightly behind and to the left of the Candidate, placing the right hand on the Candidate’s right shoulder. Upon approaching the Auxiliary Bishop, the Sponsor says in a strong and loud voice**, “Bishop, this is N.”** The only name presented is the Confirmation name.

*Texts of the Sacrament*

The following texts should be pronounced strongly and loudly.

Auxiliary Bishop: N. be sealed with the Gift of the Holy Spirit.

**Newly Confirmed: Amen.**

Auxiliary Bishop: Peace be with you.

**Newly Confirmed: And with your spirit.**

*Photography*

Any photography taken during the Rite of Confirmation is to be done at a distance and in an inconspicuous manner. This includes any profession photographer. A flash is not to be used.

*Music*

Instrumental music or a song may be sung during the anointing, but it is recommended that it not begin until after several Candidates have been confirmed. Music or songs should not be so loud as to make it difficult for the Auxiliary Bishop to hear and speak during the Rite of Confirmation.

*Washing of Hands*

Provision should be made for the washing of the Auxiliary Bishop’s hands after the anointing of those confirmed. Please have a pitcher of warm water, basin, dishwashing soap (*Dawn* works best!), a lemon (if available), and towels.

*Universal Prayer*

The Universal Prayer is read by the deacon, or in his absence, a lector. The intercessions are to be taken directly from the *Order of Confirmation* and are available in this packet. If any additions are added, they are should written with care and attention that they all follow the same format and be presented to the Director of the Office for Worship for approval.

**Liturgy of the Eucharist**

*Preparation of the Gifts*

In accordance with liturgical norms, the only items that are brought forward during the Presentation of the Gifts are bread, wine, and other gifts to meet the needs of the Church and those who are poor. “Symbolic” gifts processions are not permitted. The Auxiliary Bishop’s chalice may be carried forward in the procession with the gifts. The Auxiliary Bishop does use the lavabo (washing of hands) at the Preparation of the Gifts.

**NOTE:** If music is used during the Preparation of the Gifts, it is to end when the Auxiliary Bishop is washing his hands. It might be better to use instrumental music, rather than music with a text, since it is more easily adjusted to accompany these rites.

**Eucharistic Prayer and Communion**

*Eucharistic Prayer*

If you wish for the Auxiliary Bishop to consider a specific Eucharistic Prayer, please note that on the planning sheet. In accordance with liturgical norms, all Eucharistic Acclamations are sung and should preferably come from the same Mass setting.

*Hosts*

At least one large host for the Auxiliary Bishop’s use must be available. Hosts to be consecrated should be brought to the altar in one large metal ciborium during the Preparation of the Gifts. *Every effort should be made that all present receive from the Eucharist consecrated at the celebration.* If, however, sufficient Eucharist was not consecrated, reserved Eucharist from the tabernacle may be used. Reserved Eucharist is only removed from the tabernacle once the distribution of Holy Communion has begun.

*Wine*

The preparation of the cups filled with wine in advance of the consecration is the norm. The cups filled with wine should be prepared before Mass. The wine presented in the gift procession is for the presider’s chalice, which will be poured during the Preparation of the Altar and the Gifts. Once consecration takes place, there should be no pouring of Precious Blood (consecrated wine).

*Communion*

Communion under both forms is the norm in the Archdiocese of Milwaukee. The Auxiliary Bishop expects to distribute Communion at such celebrations. He will also wash his hands after distribution of Communion.

Immediately after the distribution of Holy Communion is completed, there is a brief silent pause. The Prayer after Communion is then prayed. There is to be no hymn of thanksgiving or musical meditation after the distribution of Holy Communion.

**Concluding Rites**

*Announcements*

Announcements, directions and comments should be made from a place other than the ambo after the Prayer after Communion.

*Additional Rituals*

Additional rituals or blessings (e.g. promises by the parish, tributes/witness talks by the Candidates) are not permitted.

*Final Blessing*

The Auxiliary Bishop will use the Final Blessing in the Ritual of Confirmation. It is helpful to familiarize the Candidates with this text so they know when to respond with *Amen.*

May God the Father almighty bless you,  
whom he has made his  
 adopted sons and daughters  
reborn from water and the Holy Spirit,  
and may he keep you worthy  
 of his fatherly love.

**Amen.**

May his Only Begotten Son,  
who promised that the Spirit of truth  
 would abide in his Church,  
bless you and confirm you by his power  
in the confession of the true faith.  
**Amen.**

May the Holy Spirit,  
who kindles the fire of charity  
 in the hearts of disciples,  
bless you and lead you  
 blameless and gathered as one.

**Amen.**

Que Dios Padre todopoderoso,  
que los a adoptado como hijos,  
haciéndolos renacer del agua  
 y del Espíritus Santo,  
los bendiga y los haga siempre dignos  
 de su amor paternal.

**Amén.**

Que el Unigénito de Dios,  
que prometió a su Iglesia  
la presencia continua  
 del Espíritu de la verdad,  
los bendiga y los confirme  
en la confesión de la fe verdadera.

**Amén.**

Que el Espíritu Santo,  
que encendió en el corazón de los discípulos  
el fuego del amor,  
los bendiga y, congregándolos en la unidad,  
los conduzca,  
 a través de las pruebas de la videa,  
a los gozos del Reino eterno.

**Amén.**

**Additional Details**

The Auxiliary Bishop will need notification of the number of Candidates he will confirm.

The Auxiliary Bishop will bring his own Chrism. A small bowl and terry cloth washcloth is needed for the anointing.

Care should be taken to avoid extending music beyond the ritual action that it accompanies, e.g. entrance procession, the preparation of the gifts, at the conclusion of the distribution of Holy Communion.

The Communion vessels may be purified at the altar after distribution, at the credence table, or in the sacristy after Mass.

**The Universal Prayer**

The Universal Prayer follows in this form determined by the competent authority.

Bishop:

My dear brothers and sisters, let us humbly pray to God the almighty Father and be of one mind in our prayer, just as faith, hope and charity, which proceed from his Holy Spirit, are one.

Deacon or minister:

For these his servants,

whom the gift of the Holy Spirit has confirmed:

that, planted in faith and grounded in love,

they may bear witness to Christ the Lord

by their way of life,

let us pray to the Lord. R. Lord, we ask you, hear our prayer.

Deacon or minister:

For their parents and sponsors:

that by word and example

they may continue to encourage

those whom they have sponsored in the faith

to follow in the footsteps of Christ,

let us pray to the Lord. R. Lord, we ask you, hear our prayer.

Deacon or minister:

For the holy Church of God

together with N. our Pope, N. our Bishop,

and all the Bishops:

that gathered by the Holy Spirit,

the Church may grow and increase in the unity of

faith and love

until the coming of the Lord,

let us pray to the Lord. R. Lord, we ask you, hear our prayer.

Deacon or minister:

For the whole world:

that all people, who have one Maker and Father,

may acknowledge one another as brothers and sisters,

without discrimination of race or nation,

and with sincere hearts seek the Kingdom of God,

which is peace and joy in the Holy Spirit,

let us pray to the Lord. R. Lord, we ask you, hear our prayer.

Bishop:

O God, who gave the Holy Spirit to your Apostles

and willed that through them and their successors

the same Spirit be handed on to the rest of the faithful,

listen favorably to our prayer,

and grant that your divine grace,

which was at work when the Gospel was first proclaimed,

may now spread through the hearts of those who believe in you.

Through Christ our Lord. R. Amen.

**Liturgy Planning Guide For Confirmation With an Auxiliary Bishop**

**Archdiocese of Milwaukee**

*Please return this form and the proposed printed order of worship at* ***least three weeks prior*** *to the celebration. Do not print the order of worship until after approval.*

Kim Mandelkow

Office for Worship

Archdiocese of Milwaukee

3501 S. Lake Drive

P.O. Box 070912

Milwaukee, WI 53207-0912

[oremus@archmil.org](mailto:oremus@archmil.org)

**Please Type or Print**

Parish:

Address of the Confirmation:

City:

Participating Parishes:

Day and Date:

Time:

# of Confirmandi

Confirmation Contact Person:

Phone:

E-Mail:

**Ministers of the Liturgy**

Auxiliary Bishop:

Concelebrating Priests:

Deacon:

Color of vestments:

**Auxiliary Bishop will bring his own vestments.**

*Any other special details or circumstances:*

**Introductory Rites**

**Opening Hymn:**

**Penitential Act:**

4 (*I confess to almighty God…*) followed by ***Lord, have mercy/Kyrie***

5 (*Have mercy on us, O Lord.*

***For we have sinned against you.***

*Show us, O Lord, your mercy*

***And grant us your salvation.*)**

6 (Invocations & *Kyrie, eleison/Lord, have mercy*)

**Note:** If selecting #6 above, please submit a copy of the text.

**OR:**  **Sprinkling Rite**

From time to time on Sundays (or Saturday evening), especially in Easter Time, the Blessing and Sprinkling of Water may take place as a reminder of Baptism. If this is done, the Penitential Act is omitted. *See RMIII Appendix II* for the text.

**NOTE:** Singing the Gloria during the Sprinkling Rite may save time; however, the text of the Gloria has little to do with the Sprinkling Rite. Use a separate song with text that reflects a baptismal theme for the Sprinkling Rite.

**Sprinkling Rite Song:**       

**Gloria:**

The Gloria is appointed for a *Ritual Mass for the Conferral of Confirmation*. It should be sung. The Archbishop will not intone the opening verse.

**NOTE**: Ritual Masses are prohibited on *Sundays of Advent, Lent and Easter*. Therefore, if a celebration of Confirmation is scheduled on a Sunday in those seasons, the Mass of the Day would be celebrated and it would NOT include the Gloria. Likewise, when opting to use the readings and Mass texts of the day, the Gloria is sung if it is prescribed by the rubrics.

**Opening Prayer:** page       of the Roman Missal III  
**Published by:**  Catholic Book Corp. **OR**  Liturgy Training Pub.  
  World Library Pub.  Other Publisher

The option for texts for the *Ritual Mass for the Conferral of Confirmation* can be found in the Roman Missal on the following page numbers:

p. 977-981 in Catholic Book Publishing Corporation  
p. 1130-1134 in Liturgy Training Publications  
p. 1090-1094 in World Library Publications

**NOTE:** *Celebrating the Mass of the Day is also appropriate,* in which case, the Opening Prayer would come from the Mass of the Day. The Mass of the Day *must* be celebrated on Sundays of Advent, Lent, and Easter, Holy Days of Obligation, days during the Octave of Easter, Solemnities, and Monday through Thursday of Holy Week. Consult the Office for Worship if you have questions.

**Liturgy Of The Word**

*Readings should come from the Lectionary, and are proclaimed from the Lectionary. The Gospel should be proclaimed from a Book of the Gospels.*

If using the *Ritual Mass for the Conferral of Confirmation,* readingsare found in Volume IV of the Lectionary for Mass (2002), #764-768. A complete list of readings for a Ritual Mass is included at the end of this document.

If using the Mass of the Day, the readings and Lectionary numbers are found in the *Ordo*.

**First Reading:** Lectionary#:       Citation:        
Publisher Page #:

**Responsorial Psalm:** Citation:

*It is preferable that the psalm be sung. It should be a psalm and not another variety of song.*

**Second Reading**: Lectionary #        Citation:

Publisher Page #:

**Gospel Acclamation**:

**Gospel:** Lectionary#       Citation:

Publisher Page #:

*Proclaimed by:*

**Rite Of Confirmation**

**Presentation of the Candidates:**

*The Candidates are presented to the Auxiliary Bishop after the Gospel. All of the names may be called individually. (Please have each Candidate stand as their name is called and be seated as the next name is called.)*

**Homily:** *The Auxiliary Bishop will give the homily.*

**Renewal of Baptismal Promises:** *See the Ritual Practices section of this packet.*

**Laying on of Hands:** *See the Ritual Practices section of this packet.*

**Anointing with Sacred Chrism:** *See the Ritual Practices section of this packet.*

**Music during anointing:**

**Universal Prayer:** Intercessions published in the Order of Confirmation should be used as written. *Any additions must be approved by the Office for Worship in advance.*

**Liturgy Of The Eucharist**

**Music for the Preparation of the Gifts:**

*Gifts other than bread, wine and gifts for the poor and the Church should* ***not*** *be offered at this time. If there is music at this time, the song should be very brief.*

**Prayer over the Gifts:** page number       of the Roman Missal III.

**Eucharistic Prayer**

**Holy, Holy, Holy**

**Memorial Acclamation**:

**Great Amen**:

*The above Eucharistic Acclamations are to be sung, preferably all from the same Mass setting.*

**Lord’s Prayer:**   sung  recited

**Lamb of God:**

**Communion Song:**

*There is to be no thanksgiving hymn or musical meditation after the distribution of Holy Communion has concluded. There is to be a brief silence.*

**Prayer after Communion:** page number       of the Roman Missal III.

**Concluding Rites**

*If there are any special announcements following the prayer after Communion, please identify them here:*

**Final Blessing**

**Recessional Music:**

***Please remember to submit a draft of any participation aid you plan to use 30 days prior to your liturgy. Include all copyright information and reprint license number. All participation aids must be approved before they are printed.***

***If a reception or dinner is planned, please include details below.***