

classroom help, etc.

ARCHDIOCESE OF MILWAUKEE **COMPLIANCE DOCUMENTATION FOR ENSURING A** SAFE ENVIRONMENT IN THE PARISH AND/OR SCHOOL

	Parish/School	City
	Safe Environment Coordinator	
	Pastor, Parish Director, Administrator	
	Audit Period 7/1/2022 to	to 6/30/2023
DO NOT	ALTER THE FORMAT OF THIS DOCUMENT. A USE THE TABLE ON PAGE 2 TO PROVIDE N	<u>*</u>
	ns in each category. To the extent possible, if persons be are also parents should be counted as educators).	belong in more than one category, count them in their primary
	lative numbers. The numbers should reflect the total nur vironment Education, have background checks and sign	number of individuals who are active as of June 30, 2023 – how and Codes of Ethical Standards.
Please note that all three page compliant.	ges of this documentation must be completed and all nec	ecessary signatures must be present on this documentation to be
Children and Youth - inclu	ide all students enrolled in the school and/or parish relig	ligious education programs;
Educators – salaried teacher	rs in diocesan and parish schools (include principals and	nd administrators);
	paid persons (other than priests/deacons or teachers) wapport staff, rectory personnel, etc.	who are employed by and work directly for parishes/schools such

Volunteers/Others – non-paid persons who assist the parish and/or school such as catechists, youth ministers, coaches, playground assistants,

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NUMBERS ONLY – NO percentages and NO							Number of Code of Ethical	Number of Code of Ethical Standards
narrative		Number of Opt-	Number	Number Remaining to	Number of Backgrounds	Number of Backgrounds	Standards signed and on file	remaining to be signed and on file
	Total Number	Outs	Trained	be Trained	Completed	Remaining	THE	IIIC
Children and Youth*					******	******	******	******
Educators		****						
Parish/School Employees		****						
Volunteers/Others		****						

^{*}The number trained under children and youth should reflect those who have/have not received safe environment curriculum during the audit period. If a child/youth was absent on the day of the lesson but it was sent home or given on another date count them as trained.

Use the space below to explain any gaps between the total numbers and the numbers remaining to be trained, have backgrounds, or read and sign the Code of Ethical Standards and how the parish and/or school is planning on closing those gaps.
Children and Youth:
Educators:
Parish/School Employees:
Volunteers/Others:

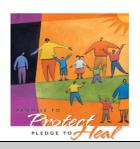
Please include a separate page if additional space is needed for providing any explanations.

		Yes No	Explanation
1	Does the parish and/or school have curriculum and materials to verify that safe environment programs exist? If no, provide explanation.		
2	For those parents who choose not to have their child participate in the diocesan safe environment training:		



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	PLEDGE TO Fleat		
		Yes	F 1 4
I	\D d '1 1/ 1 11 1 \ \\\\\\\\\\\\\\\\\\\\\\\\	No	Explanation
	a) Does the parish and/or school have documentation of the		
	signed parental declination?		
	b) Does the parish and/or school have documentation that the		
	safe environment training materials have been offered to		
	parents?		
	c) If parents refuse to sign any form, has a record been		
	maintained by the parish and/or school?		
	If no, provide explanation.		
	Has the parish and/or school provided Safe Environment		
	Educational material (newsletters, handouts, etc) to parents?		
	If yes, please explain how they are distributed.		
3	If no, please explain.		
	Has the parish and/or school provided Safe Environment		
	Educational material (newsletters, handouts, etc) to the		
	community at large?		
	If yes, please explain how they are distributed.		
4	If no, please explain.		
	Has the pastor given at least one homily addressing the issue		
	of Safe Environment?		
5	If not, please explain.		
	Was the Safe Environment Week Proclamation announced to		
6	the parish either at Mass or in the Bulletin?		
	Briefly describe how the parish/school observed Safe		
	Environment Week this year? (You can include a separate		
	sheet of paper with a description, if needed.)		
7			
	Does the parish have a religious education program or		
8	school? If so, please complete the following questions.		



a) What grade levels are enrolled in the school and/or

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Explanation

	parish religious education program?	
	b) Has the children's data been entered into CMG	
	Connect* for all grade levels with enrolled students	
	receiving instruction of Safe Environment Lessons?	
	(Please print out the children's data report from	
	CMG Connect for your parish and/or school and	
	attach with this report.)	
	*Please note that all curriculum verification data is to	
	be entered into CMG Connect under children data for	
	both parishes and school.	
Signatu	are of Safe Environment Coordinator	Date
Signatu	are of Pastor, Parish Director or Parish Administrator	Date
Signatu	are of Parish Trustee	Date
Contac	et Information for Person Completing this Documentation:	
Name	Phone Number	Email
Notes		

Yes No