



MCP Collecting and Processing of Donations

Society for the Propagation of the Faith, Archdiocese of Milwaukee

Collecting Donations

There are three options to donate to the Mission Groups:

1. An in-pew collection (cash or check) immediately after the appeal.
2. Distribute envelopes before the appeal date and ask parishioners to return donations in envelopes the following Sunday. Parishioners should make checks payable to the Parish – noting MCP in the memo.
3. Pay online by credit card (SPOF provides the Parish with a link to an online giving page if requested.)

Processing Donations

The process remains the same as in previous years:

- If you receive a check made out to the Mission Organization, please ask the donor to rewrite the check to your parish.
- After your appeal is complete and all funds are received, the parish should then deposit these funds and submit one check to our office. Please make a final check out to **Society for the Propagation of the Faith** - MCP P.O. Box 070912 Milwaukee, WI 53207-0912 with the Memo line including your group number.
- For **clustered parishes** we request to specify if you are sending the funds received at all parishes all under one check or individual checks for each parish
- Send your check and deposit card within 45 days of your appeal.
- Deposit Cards can be found on our [Resources for Parishes webpage](#) or you can email us at wmo@archmil.org to request a deposit card.
- Do not make checks payable to the Archdiocese of Milwaukee.
- Do not make checks payable to the Office for World Mission or World Mission Ministries.
- **Do NOT send funds directly to the Mission Organizations.**

Please contact our office with any questions or needs regarding the MCP process.

Letzbia Laing-Martinez, MCP Coordinator
414-758-2283, laingmartinezl@archmil.org
Society for the Propagation of the Faith - MCP
PO Box 070912
Milwaukee, WI 53207-0912