

# MISSIONARY LEADER *Update*

## Archdiocese of Milwaukee Office of Missionary Planning & Leadership

The *Update* is designed to inspire, inform, engage, and empower leaders in the Archdiocese of Milwaukee so that they are equipped for data-informed mission-driven planning and leadership.



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## New Administrative Assistant Joins Office of Missionary Planning and Leadership

Greetings,

I am very excited that my new role as Administrative Assistant for the Office of Missionary Planning and Leadership will allow me to work alongside Rich Harter and Laura Engel in our mission to serve pastors, parish leaders and their teams.



Everything we do here at the Central Offices focuses on serving the people of God through our parishes. It feels good knowing that the support I provide, and the things I do behind the scenes, either directly or indirectly benefit the parishes. Being fluent in both Spanish and English will also allow me to connect and, hopefully, better serve our mostly Hispanic parishes and the special needs of these vibrant communities.

Many of you may already recognize my name as I have had the privilege of working here in the Archdiocesan Central Offices since 2002. My first nine years, I was Office Manager for the Catholic Charismatic Renewal, and these last nine years I have been providing administrative support to the offices of Evangelization, Synod and Synod Implementation, John Paul II Center for the New Evangelization as well a variety of other offices and ministries.

My home parish is Our Lady of Lourdes, in Milwaukee, WI. My husband, Luis and I have six children and eight grandchildren between us. Our lives are rich and filled with much joy.

Please know that I am here to be a resource and to serve you as you guide and minister to your praying communities.

At your service in His,  
Rosalita Villa

## Last Call! Email us today!

All parishes are required to file a Pastoral Council Appendix and Finance Council Appendix with us. Email your forms to us today, or call us to find out how... before we call you!

Contact Rosalita Villa now at [villar@archmil.org](mailto:villar@archmil.org) or 414-758-2217.

## How Can I Build It? I Need a Toolbox!

By Laura Engel, Associate Director  
*Missionary Planning and Leadership*

Every good builder starts with a vision. Beginning with his dream of what could be, he can picture what his creation will look like. Then comes designing the project, assembling the right team, conducting research, evaluating options, making decisions, and setting realistic expectations. And to get the job done, he has a well-supplied toolbox.

Building a missionary strategic plan for your parish can follow a similar course. Not a builder? The Office of Missionary Planning and Leadership can support the development of your work with our **Planning Toolbox**. If you've been planning at your parish for a while or are just deciding to start a new planning journey, these tools can be helpful and enhance the building of your plan.

Our **Planning Toolbox** contains valuable resources, from how to assemble a team and create a vision to developing SMART goals for implementation, to help you in your planning process.

Here's a quick glance at some of the tools in our toolbox:

- Getting Formed on Discipleship and Mission
- Casting a Vision and Creating a Mission
- Determining a Starting Point –
  - o Disciple Maker Index Survey Results Review
  - o Demographic and Parish Statistics and Trends Study
  - o Missionary Parish Identity Assessment
  - o Cultural Snapshot Inventory
  - o SWOT Analysis
  - o Vision and Mission Gap Analysis
- Creating SMART Goals
- Process for Engagement, Communication and Feedback

Just as a builder consults with outside resources during



construction to ensure his vision is achieved, parish leaders can consult with our office at any step in the planning process. Or we can work together from the start, providing support as needed, to develop and achieve the vision for your parish.

We look forward to hearing from you and sharing the resources in our **Planning Toolbox**. Contact us today.

## You Will be Missed!

We bid farewell and God's blessing on our brothers and sisters finishing their terms with the Archdiocesan Pastoral Council. We also say thank you for sharing the Gift of You. Know that your particular gifts, experience, faith and love for God's people shared with this community will continue to be cherished. We pray that wherever the Holy Spirit leads you, you continue to be firm, steadfast, always fully devoted to the work of the Lord, knowing that in the Lord your labor is not in vain (1Cor 15:58).

## Missionary Planning and Leadership Contact Information

For questions or to request services, please contact:

**Rich Harter, Director of Missionary Planning and Leadership** [harterr@archmil.org](mailto:harterr@archmil.org), 414-758-2215

**Laura Engel, Associate Director of Missionary Planning and Leadership** [engell@archmil.org](mailto:engell@archmil.org), 414-769-3354

**Rosalita Villa, Administrative Assistant** [villar@archmil.org](mailto:villar@archmil.org), 414-758-2217

*Know that you can always come to us.*

Contact Rosalita Villa at [villar@archmil.org](mailto:villar@archmil.org) if you know someone who would be interested in receiving the *Missionary Leader Update*.



## Heading into Construction Season!

To deliver a more impactful, relevant, user-friendly, and shorter newsletter to you, the Missionary Leader Update will be rebuilt over summer and will not publish June, July, or August. The new version of our newsletter will debut in September.

Wishing you a safe, healthy, and blessed summer!