

**ARCHDIOCESE OF MILWAUKEE
PRINCIPAL / TEACHER APPLICATION**

Form
4111

Parish/School Name: _____
 Address/City/Zip code: _____
 Phone: _____ Fax: _____

Please print clearly

PERSONAL			
Last Name	First Name	Middle Name	Date
Permanent Street Address			Home Phone
City/State/ZipCode			Business Phone
Religious Education Certification: <input type="checkbox"/> None <input type="checkbox"/> Basic <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced <input type="checkbox"/> Not Sure		Religious Affiliation:	Previous Names

POSITION DESIRED	<input type="checkbox"/> Principal/Administrator <input type="checkbox"/> Teacher <input type="checkbox"/> Teacher and/or Substitute <input type="checkbox"/> Substitute Only
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EDUCATION						
Attended						
Institution and Location (List in chronological order.)	From Mo/Yr	To Mo/Yr	Degree		Major Field	Minor Field
			Date/Title	Semester Hours		
College or University						
Graduate Work						

CERTIFICATION			
Level	Type of Certificate (i.e. Life, 5 yr)	State	Date Issued

Have you been employed by a parish/school in the Archdiocese of Milwaukee in the past? Yes No
 If yes: Location _____ From: _____ To: _____
Month/Year Month/Year

EMPLOYMENT Please start with most recent employment.					
Dates		School / Company Address / City / State	Position Title Subject/Grade	Principal/Supervisor's Name	Reason for Leaving
From	To				
From	To				
From	To				
From	To				
From	To				
From	To				

May we contact current and past employers? Yes No
WE ARE AN EQUAL OPPORTUNITY EMPLOYER

REFERENCES - Give recent academic or professional references.			
Name	Occupation	Address/City/State/Zip	Phone
Name	Occupation	Address/City/State/Zip	Phone
Name	Occupation	Address/City/State/Zip	Phone

PROFESSIONAL ACTIVITIES
Professional/Community/Activities (include offices held); Honors (include professional societies & scholarships); Youth/Adult Activities: <hr/> <hr/> <hr/>
List all activities which you can direct or coach, such as: Dramatics, Student Government, Debate, Band, Orchestra (list instruments played), Chorus, Publications or Clubs, Football, Wrestling, Basketball, Baseball, Track, Tennis, Soccer, Playground, etc.: <hr/> <hr/> <hr/>

APPLICANT DATA			
Date available for employment:	Present salary:	Salary expected:	Are you under contract?
Have you ever been convicted of, or plead guilty to <u>nolo contendere</u> to, an offense (including felony, misdemeanor or municipal ordinance), or are you now subject to a pending criminal charge? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, describe in detail.			
(Convictions or pending charges will be considered in the hiring process only to the extent they substantially relate to the circumstances of employment sought by the applicant.)			
For TEACHER APPLICANTS only (check all that apply):			
ELEMENTARY SCHOOL <input type="checkbox"/> Full-time Teacher <input type="checkbox"/> Part-time Teacher <input type="checkbox"/> Substitute Teacher		SECONDARY SCHOOL <input type="checkbox"/> Full-time Teacher <input type="checkbox"/> Part-time Teacher <input type="checkbox"/> Substitute Teacher	
Circle the grades you prefer to teach:		Circle the grades you prefer to teach:	
K 1 2 3 4 5 6 7 8 No Preference		7 8 9 10 11 12 No Preference	

DECLARATION
<p>I hereby declare the information provided by me in this Application for Employment is true, correct and complete to the best of my knowledge. I understand that if employed, any misstatement or omission of fact on this application shall be considered cause for dismissal.</p> <p>I understand that, consistent with State regulation, I may be required to submit to, or provide evidence of, tuberculin testing and/or chest X-rays.</p> <p>I understand that an investigation may be made of my employment, and personal history to arrive at an employment decision. I hereby release from all liability or responsibility, all persons, schools, companies furnishing such information. I understand that only job-related information will be used in the evaluation of my qualification for any position for which I am considered.</p> <p>I understand and agree that, if hired, the Catholic Schools in the Archdiocese of Milwaukee and the Human Resources Department shall have the right during my time of employment or after my termination of service, to furnish information to other prospective employers regarding my employment including information contained in this application.</p>
<hr/> Date Signature

Documents submitted with this application become the property of the hiring employer and will not be returned.